

GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room, County Hall, Lewes on 22 September 2015.

PRESENT Councillors Keith Glazier (Chair), Godfrey Daniel, David Elkin, Philip Howson and David Tutt

ALSO PRESENT Councillor Richard Stogdon

16 MINUTES OF THE MEETING HELD ON 21 JULY 2015

16.1 RESOLVED – that the minutes of the last meeting held on 21 July 2015 be approved as a correct record

17 ANNUAL COMPLAINTS REPORT INCLUDING THE LOCAL GOVERNMENT OMBUDSMAN'S ANNUAL LETTER AND FORMAL INFORMATION REQUESTS RECEIVED IN 2014-15

17.1 The Committee considered a report by the Director of Communities, Economy and Transport regarding the annual complaints report including the Local Government's Ombudsman's annual letter and formal information requests received in 2014/15

17.2 The Committee RESOLVED to:

- 1) agree the report; and
- 2) note that a Customer Board has been set up with representatives from all departments to work on the developments outlined in the report and to support the One Council approach to learning from and enhancing the customer experience

18 AMENDMENTS TO CONSTITUTION - ELECTRONIC SUMMONS TO MEETINGS AND SCHEME OF DELEGATION TO OFFICERS

18.1 The Committee considered a report by the Assistant Chief Executive regarding amendments to the Constitution

18.2 The Committee RESOLVED to recommend the County Council to agree to the Constitution being amended as set out in paragraph 1.3 of the report and in relation to summons to meetings as follows:

Summons

*5.1 The Assistant Chief Executive shall send to members a summons, **agendas and related papers, either by post or electronic mail, setting out the business to be transacted together with the minutes of the preceding meeting (where appropriate).***

19 CONSULTATION ON A PUBLIC SECTOR EXIT PAYMENT CAP

19.1 The Committee considered a report by the Chief Operating Officer regarding the Government's consultation on proposals to place a cap on exit payments for the public sector

19.2 The Committee RESOLVED to:

1) note the Government's proposals to implement a Public Sector Exit Payment Cap; and

2) agree the draft response set out at Appendix 1 and to delegate authority to the Chief Operating Officer to respond to the consultation, reflecting the Committee's view

20 RECOGNITION OF ADDITIONAL RESPONSIBILITY (HONORARIA) POLICY

20.1 The Committee considered a report by the Chief Operating Officer regarding a proposed amendment to the Recognition of Additional Responsibility (Honoraria) Policy in relation to the frequency of payments

20.2 The Committee RESOLVED to agree the proposed change to the Policy on the frequency of payments as set out in paragraph 2.4 of the report

21 APPOINTMENTS TO OUTSIDE BODIES

21.1 The Committee considered a report by the Assistant Chief Executive regarding appointments to outside bodies

21.2 The Committee RESOLVED to appoint Councillor Earl as the Council's representative on the Local Government Association Coastal Issues Special Interest Group for the period until May 2017